

**NATIONAL SUN YAT-SEN UNIVERSITY**  
**College of Marine Sciences**

**Guidelines for Implementation of Dean Selection, Reappointment and Dismissal**

Approved by the 5<sup>th</sup> College General Meeting on December 8, 1997, 1<sup>st</sup> Semester of School Year 86.

Amended and approved by the 2<sup>nd</sup> College General Meeting on April 22, 2004, 2<sup>nd</sup> Semester of School Year 92.

Amended and approved by the 1<sup>st</sup> College General Meeting on March 24, 2006, 2<sup>nd</sup> Semester of School Year 94.

Amended and approved by the 2<sup>nd</sup> College General Meeting on June 14, 2006, 2<sup>nd</sup> Semester of School Year 94.

Amended and approved by the 2<sup>nd</sup> College General Meeting on March 11, 2010, School Year 98.

Amended and approved by the 4<sup>th</sup> College General Meeting on June 24, 2014, School Year 102.

Authorized by the president on July 9, 2014.

- I. The present guidelines are based on implementation guidelines for appointments, reappointments, and contract terminations of academic heads at various levels of the university.
- II. In addition to the reappointment of the college dean, which is regulation by Article 5 of the present guidelines, the College of Marine Sciences (hereafter referred to as “the College”) shall self-establish a dean selection committee five months prior to the end-of-term or within three months of absence of a dean. The committee shall formulate a list of two to three candidates. The list is then submitted to the president, who appoints one candidate as the dean.
- III. The Dean Selection Committee comprises nine members from various departments within the College. Each department shall nominate two full-time faculty members and each independent institute shall nominate one full-time faculty member as representatives in the committee, for a total of eight members. The committee representatives then nominate one external committee member. One convener of the committee shall be appointed among the committee members. If a committee member doubles as a dean candidate, he/she must immediately resign from committee duties, and another member shall be elected from the same department to replace the resigned committee member.
- IV. Meetings shall commence with two-thirds attendance of all committee members. Committee members must personally attend meetings and proxies are not permitted.
  - A. Preliminary Selection Procedures:
    1. Review of documents
    2. Open forums, in which candidates are invited to announce their faculty development ideologies
    3. Obtaining views and opinions of all faculty members in the College
  - B. To gain the views and opinions of all the faculty members in the College, consent is collected from each full-time faculty member for each candidate. A block vote shall be adopted for consensus. Candidates receiving consent from more than half of the total votes pass the consensus. Vote counts for each candidate will be stopped once the candidate has passed the consensus.
  - C. The selection process fails when no candidates receive consent from more than half of the total votes, and a new announcement shall be made requesting the appointment of new dean candidates.
  - D. If two or more candidates receive consent from more than half of the total votes, an anonymous ballot shall be arranged by the Selection Committee, where a list of two to three candidates with the highest votes shall be submitted to the president, who appoints one candidate as the dean.

- E. If only one candidate receives consent from more than half of the total votes, the candidate shall be selected along with another recommended candidate by the Selection Committee. Upon approval by the College, the list shall be submitted to the president, who appoints one candidate as the dean.
- V. Following the end of the first term, the dean may apply for reappointment five months prior to the end-of-term and undergo relevant procedures based on the implementation guidelines for selection, reappointment and dismissal of academic heads at various levels of the university.
- VI. Candidates must demonstrate academic specialization in fields relevant to marine sciences, and must assume the role of professor or researcher in the University or other academic institutes for a minimum of three years (must possess professorship qualifications).
- VII. Matters unaddressed in the present directions shall be handled in accordance with the implementation guidelines for selection, reappointment and dismissal of academic heads at various levels of the university.
- VIII. The guidelines shall be implemented following the approval of the College General Meeting and authorization of the president. The same procedure shall be carried out when amendments are to be made.