NATIONAL SUN YAT-SEN UNIVERSITY

College of Marine Sciences

Guidelines on Evaluation of Foreign Faculty Appointment

Amended and approved by the 7th College Faculty Evaluation Meeting on April 26, 2018, School year 106.

Amended and approved by the 389th University Faculty Evaluation Committee Meeting on October 18, 2018.

Amended and approved by the 8th College Faculty Evaluation Meeting on March 7, 2022, School year 110.

1. The present guidelines have been established by the College of Marine Sciences (hereafter referred to as “the College”) to evaluate the foreign faculty who has recruited in accordance with University's Implementation Plan for Foreign Faculty Employment.
2. The duration of foreign faculty appointment is four years by principle. However, the faculty shall pass the evaluation each year for the contract signing and employment of following year. The appointment will be terminated if the faculty fail to pass the evaluation or not improve after a limited time.
3. The foreign faculty shall be evaluated every year (in May or November, depends on the semester be recruited). The procedure and evaluation methods are as follows.
   1. Shall fill out the College’s “Report for Foreign Faculty’s Academic Research, Teaching, and Other Results” and be reviewed by the Department and College Faculty Evaluation Committee. Then submit to the Office of Personnel Services and be approved by the President for renewal of employment.
   2. In addition to meeting the requirements of the basis teaching hours, faculty shall focus on teaching and supplement by academic research. Bonus points will be considered for hosting or executing the projects
   3. The evaluation results are divided into: "renewal of employment", "non-renewal of employment" or "conditional renewal of employment for one academic year".
4. Matters not included in the guidelines shall be processed in accordance to the University’s Implementation Plan for Foreign Faculty Employment.
5. The present guidelines shall be implemented following approval of the College Faculty Evaluation Committee, and then submitted to the University Faculty Evaluation Meeting for future reference. The same procedure shall be carried out when amendments are to be made.

**本校海洋科學學院外籍教學人員學術研究、教學或其他成果報告表**

**College of Marine Sciences**

**Report for Foreign Faculty’s Academic Research, Teaching, and Other Results**

系所Department / Institute：

姓名Name：

職稱Position：

考核期間：\_\_\_\_年\_\_\_\_月起迄今（過去一年）

Evaluation Term: From (month/year) until now (1 year)

1. **學術研究（含獎勵、專利、研究計畫、著作、展演等）**

**Academic Research (reward, patent, research project, book, exhibition, etc.)**

1. **教學（課程名稱、時數、人數、出版教科書、教學特色等）**

**Teaching (course, teaching hours, attendants, publishing textbook, teaching feature, etc.)**

1. **其他成果（學生輔導、學校服務、推廣教育、政府諮詢等）**

**Other Results (student counseling, school service, promoting education, government consultant)**